Guidelines to Author

Submission of Manuscript

1. Submit your article by email to bodhijournal@gmail.com.

2. The manuscripts/papers should be research based or related, original and comprise of previously unpublished material and must be presented following scientific methodology.

3. Authors must send an abstract of the paper not exceeding 250 words, all manuscripts must be in font style of Times New Roman, size: 12, line spacing: double spaced and submitted only in MS Word 2003/2007 version.

4. All manuscripts should follow the MLA or APA style manual. The full paper must not exceed 3000 words, including tables and references.

5. The manuscript should be well-organized to have Title page, Abstract, Keywords, Introduction, Literature Survey, Problem Definition, Material & Methods, Findings & Results, Interpretation & Discussion, Conclusion and References.

6. All quoted, reproduced material should clearly be referenced.

7. All contents should be original – authors’ own words, ideas, findings and arguments.

8. Tables and figures should appear in the document near / after where they are referenced in the text. All figures and tables must have an intelligible caption in relation to the text.

9. Photographs must be sharp, and exhibit good contrast.

10. Correct and complete referencing of quoted and reproduced material is the obligation of the author. In the text, references should be inserted in parentheses in full.

11. If author uses a reference from an out-source, author should cite relevant source giving credit to the original author/contributor.

12. Review of Article/Manuscript
   - The manuscript will be numbered and sent to the review committee for review-report.
   - The author will be intimidated of the review and the process will take a maximum period of 15 – 20 days.